

Memo

To: AML Reference Laboratory Clients
From: Allina Medical Laboratories, Reference Laboratory Services
Date: July 30, 2009
Re: Daily Billing Sheet Print Problem

Dear laboratory or billing representative,

On July 11th, 2009 AML installed an upgrade to the laboratory information system. The upgrade resulted in client daily billing sheets reverting to an old format that did not include CPT codes or request numbers and included outdated information for test name and pricing. A fix was implemented and daily billing sheets generated on and after Wednesday, July 22 contained the correct format and information.

At this time, we have not been able to successfully regenerate client daily billing sheets for charges posted from July 12 - July 21 in the correct format. The charges appearing on the old format daily billing sheets are correct however. If you would prefer a copy of your daily billing sheets in the updated format for the dates specified above, please call or email me using the contact information below. When the regenerated reports become available, we will then print and fax or mail them to the clients who requested a reprint.

Please feel free to contact me if you have any questions or concerns. Thank you for your patience as we work through this system upgrade issue.

Sincerely,

Jodi Hassing
Allina Medical Laboratories
Business Manager
612-262-5070
jodi.hassing@allina.com